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SBD 3.1

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

| | |
|---------------------|-------------------------------|
| Name of bidder..... | Bid number 19/1/9/1/161TP(22) |
| Closing Time 11:00 | Closing date: 2023-06-19 |

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.

| Item Nr | ICN NUMBER | DESCRIPTION | BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED) | COUNTRY OF MANUFACTURE |
|---------------|---------------|--|---|------------------------|
| PART 1 | | | | |
| 45 | 9825T05084923 | The bidder must supply services as an approved inspection authority for Asbestos Regulations with comprehensive report including recommendations on: (i) Air Monitoring: detection and quantification and (ii) Maintenance of control measures. | | |
| 46 | 9825T05084924 | The bidder must supply services as an approved inspection authority for Lead Regulations with comprehensive report including recommendations on: i) Air Monitoring: detection and quantification, and (ii) Maintenance of control measures. | | |
| 47 | 9825T05084926 | The bidder must supply services as an approved inspection authority for Regulations for Hazardous Chemical Agents with comprehensive report including recommendations on: i) Air Monitoring: detection and quantification, and (ii) Maintenance of control measures. | | |

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|----|---------------|--|--|--|
| 48 | 9825T05084928 | The bidder must supply services as an approved inspection authority for Regulations for Hazardous Biological Agents with comprehensive report including recommendations on: (i) Microbial agar air settle plate sampling, (ii) Microbial contact surface swab sampling, (iii) Hazardous Biological Agents Risk Assessment, and (iv) Maintenance of control measures. | | |
| 59 | 9825T05084929 | The bidder must supply services as an approved inspection authority for Noise-Induced Hearing Loss Regulations with comprehensive report including recommendations on: (i) Noise Monitoring. | | |
| 50 | 9825T05084930 | The bidder must conduct occupational hygiene service for illumination stressor with comprehensive report including recommendations. | | |
| 51 | 9825T05084931 | The bidder must conduct occupational hygiene service for thermal stressor with comprehensive report including recommendations. | | |
| 52 | 9825T05084932 | The bidder must conduct occupational hygiene service for ergonomic stressor with comprehensive report including recommendations. | | |
| | PART 2 | | | |
| 53 | 9825T05084934 | The bidder must conduct drinking water testing for Microbiological determinants as per SANS 241 with comprehensive report. | | |
| 54 | 9825T05084935 | The bidder must conduct drinking water testing for Physical determinants as per SANS 241 with comprehensive report. | | |
| 55 | 9825T05084936 | The bidder must conduct drinking water testing for Chemical determinants as per SANS 241 with comprehensive report. | | |

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- Required by: : **DIVISION: FORENSIC SCIENCE LABORATORY AND CRIMINAL AND CRIME SCENE MANAGEMENT**

- At: **MPUMALANGA PROVINCE**

As per address list Annexure "A" of the specification

COUNTRY OF MANUFACTURE

- Brand and model

- Does the offer comply with the specification(s)? *YES/NO

- If not to specification, indicate deviation(s)

- Period required for delivery
*Delivery: Firm/not firm

- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

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SBD 3.1

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

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| Closing Time 11:00 | Closing date: 2023-06-19 |

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|---------------|---------------|--|---|------------------------|
| PART 1 | | | | |
| 56 | 9825T05084923 | The bidder must supply services as an approved inspection authority for Asbestos Regulations with comprehensive report including recommendations on: (i) Air Monitoring: detection and quantification and (ii) Maintenance of control measures. | | |
| 57 | 9825T05084924 | The bidder must supply services as an approved inspection authority for Lead Regulations with comprehensive report including recommendations on: i) Air Monitoring: detection and quantification, and (ii) Maintenance of control measures. | | |
| 58 | 9825T05084926 | The bidder must supply services as an approved inspection authority for Regulations for Hazardous Chemical Agents with comprehensive report including recommendation on: i) Air Monitoring: detection and quantifications, and (ii) Maintenance of control measures. | | |

| | | | | |
|---------------|---------------|--|--|--|
| 59 | 9825T05084928 | The bidder must supply services as an approved inspection authority for Regulations for Hazardous Biological Agents with comprehensive report including recommendations on: (i) Microbial agar air settle plate sampling, (ii) Microbial contact surface swab sampling, (iii) Hazardous Biological Agents Risk Assessment, and (iv) Maintenance of control measures. | | |
| 60 | 9825T05084929 | The bidder must supply services as an approved inspection authority for Noise-Induced Hearing Loss Regulations with comprehensive report including recommendations on: (i) Noise Monitoring. | | |
| 61 | 9825T05084930 | The bidder must conduct occupational hygiene service for illumination stressor with comprehensive report including recommendations. | | |
| 62 | 9825T05084931 | The bidder must conduct occupational hygiene service for thermal stressor with comprehensive report including recommendations. | | |
| 63 | 9825T05084932 | The bidder must conduct occupational hygiene service for ergonomic stressor with comprehensive report including recommendations. | | |
| PART 2 | | | | |
| 64 | 9825T05084934 | The bidder must conduct drinking water testing for Microbiological determinants as per SANS 241 with comprehensive report. | | |
| 65 | 9825T05084935 | The bidder must conduct drinking water testing for Physical determinants as per SANS 241 with comprehensive report. | | |
| 66 | 9825T05084936 | The bidder must conduct drinking water testing for Chemical determinants as per SANS 241 with comprehensive report. | | |

- At: **FREE STATE PROVINCE**

As per address list Annexure "A" of the specification

COUNTRY OF MANUFACTURE

- Brand and model

- Does the offer comply with the specification(s)? *YES/NO

- If not to specification, indicate deviation(s)

- Period required for delivery
*Delivery: Firm/not firm

- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

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|---------------|---------------|--|---|---------------------------|
| PART 1 | | | | |
| 67 | 9825T05084923 | The bidder must supply services as an approved inspection authority for Asbestos Regulations with comprehensive report including recommendations on: (i) Air Monitoring: detection and quantification and (ii) Maintenance of control measures. | | |
| 68 | 9825T05084924 | The bidder must supply services as an approved inspection authority for Lead Regulations with comprehensive report including recommendations on: i) Air Monitoring: detection and quantification, and (ii) Maintenance of control measures. | | |
| 69 | 9825T05084926 | The bidder must supply services as an approved inspection authority for Regulations for Hazardous Chemical Agents with comprehensive report including recommendations on: i) Air Monitoring: detection and quantification ,and (ii) Maintenance of control measures. | | |

| | | | | |
|---------------|---------------|---|--|--|
| 70 | 9825T05084928 | The bidder must supply services as an approved inspection authority for Regulations for Hazardous Biological Agents with comprehensive report including recommendations on: i) Microbial agar air settle plate sampling, (ii) Microbial contact surface swab sampling, (iii) Hazardous Biological Agents Risk Assessment, and (iv) Maintenance of control measures. | | |
| 71 | 9825T05084929 | The bidder must supply services as an approved inspection authority for Noise-Induced Hearing Loss Regulations with comprehensive report including recommendations on: (i) Noise Monitoring. | | |
| 72 | 9825T05084930 | The bidder must conduct occupational hygiene service for illumination stressor with comprehensive report including recommendations. | | |
| 73 | 9825T05084931 | The bidder must conduct occupational hygiene service for thermal stressor with comprehensive report including recommendations. | | |
| 74 | 9825T05084932 | The bidder must conduct occupational hygiene service for ergonomic stressor with comprehensive report including recommendations. | | |
| PART 2 | | | | |
| 75 | 9825T05084934 | The bidder must conduct drinking water testing for Microbiological determinants as per SANS 241 with comprehensive report. | | |
| 76 | 9825T05084935 | The bidder must conduct drinking water testing for Physical determinants as per SANS 241 with comprehensive report. | | |
| 77 | 9825T05084936 | The bidder must conduct drinking water testing for Chemical determinants as per SANS 241 with comprehensive report. | | |

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- At: KWAZULU-NATAL PROVINCE

As per address list Annexure "A" of the specification

COUNTRY OF MANUFACTURE

- Brand and model

- Does the offer comply with the specification(s)? *YES/NO

- If not to specification, indicate deviation(s)

- Period required for delivery
*Delivery: Firm/not firm

- Delivery basis

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|---------------|---------------|--|----|---|------------------------|
| PART 1 | | | | | |
| 78 | 9825T05084923 | The bidder must supply services as an approved inspection authority for Asbestos Regulations with comprehensive report including recommendations on: (i) Air Monitoring: detection and quantification and (ii) Maintenance of control measures. | 1 | | |
| 79 | 9825T05084924 | The bidder must supply services as an approved inspection authority for Lead Regulations with comprehensive report including recommendation on: i) Air Monitoring: detection and quantifications and (ii) Maintenance of control measures. | 1 | | |
| 80 | 9825T05084926 | The bidder must supply services as an approved inspection authority for Regulations for Hazardous Chemical Agents with comprehensive report including recommendations on: i) Air Monitoring: detection and quantifications and (ii) Maintenance of control measures. | 1 | | |

| | | | | | |
|---------------|---------------|--|---|--|--|
| 81 | 9825T05084928 | The bidder must supply services as an approved inspection authority for Regulations for Hazardous Biological Agents with comprehensive report including recommendations on: (i) Microbial agar air settle plate sampling, (ii) Microbial contact surface swab sampling, (iii) Hazardous Biological Agents Risk Assessment, and (iv) Maintenance of control measures. | 1 | | |
| 82 | 9825T05084929 | The bidder must supply services as an approved inspection authority for Noise-Induced Hearing Loss Regulations with comprehensive report including recommendations on: (i) Noise Monitoring. | 1 | | |
| 83 | 9825T05084930 | The bidder must conduct occupational hygiene service for illumination stressor with comprehensive report including recommendations. | 1 | | |
| 84 | 9825T05084931 | The bidder must conduct occupational hygiene service for thermal stressor with comprehensive report including recommendations. | | | |
| 85 | 9825T05084932 | The bidder must conduct occupational hygiene service for ergonomic stressor with comprehensive report including recommendations. | 1 | | |
| PART 2 | | | | | |
| 86 | 9825T05084934 | The bidder must conduct drinking water testing for Microbiological determinants as per SANS 241 with comprehensive report. | 1 | | |
| 87 | 9825T05084935 | The bidder must conduct drinking water testing for Physical determinants as per SANS 241 with comprehensive report. | 1 | | |
| 88 | 9825T05084936 | The bidder must conduct drinking water testing for Chemical determinants as per SANS 241 with comprehensive report. | 1 | | |

- At: **NORTH WEST PROVINCE**

As per address list Annexure "A" of the specification

COUNTRY OF MANUFACTURE

- Brand and model

- Does the offer comply with the specification(s)? *YES/NO

- If not to specification, indicate deviation(s)

- Period required for delivery
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- Delivery basis

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** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

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|---------------|---------------|---|----|---|------------------------|
| PART 1 | | | | | |
| 89 | 9825T05084923 | The bidder must supply services as an approved inspection authority for Asbestos Regulations with comprehensive report including recommendations on: (i) Air Monitoring: detection and quantification and (ii) Maintenance of control measures. | 1 | | |
| 90 | 9825T05084924 | The bidder must supply services as an approved inspection authority for Lead Regulations with comprehensive report including recommendations on: i) Air Monitoring: detection and quantification, and (ii) Maintenance of control measures. | 1 | | |
| 91 | 9825T05084926 | The bidder must supply services as an approved inspection authority for Regulations for Hazardous Chemical Agents with comprehensive report including recommendations on: i) Air Monitoring: detection and quantification, and | 1 | | |

| | | | | | |
|---------------|---------------|--|---|--|--|
| | | (ii) Maintenance of control measures. | | | |
| 92 | 9825T05084928 | The bidder must supply services as an approved inspection authority for Regulations for Hazardous Biological Agents with comprehensive report including recommendations on: (i) Microbial agar air settle plate sampling, (ii) Microbial contact surface swab sampling, (iii) Hazardous Biological Agents Risk Assessment, and (iv) Maintenance of control measures. | 1 | | |
| 93 | 9825T05084929 | The bidder must supply services as an approved inspection authority for Noise-Induced Hearing Loss Regulations with comprehensive report including recommendations on: (i) Noise Monitoring. | 1 | | |
| 94 | 9825T05084930 | The bidder must conduct occupational hygiene service for illumination stressor with comprehensive report including recommendations. | 1 | | |
| 95 | 9825T05084931 | The bidder must conduct occupational hygiene service for thermal stressor with comprehensive report including recommendations. | | | |
| 96 | 9825T05084932 | The bidder must conduct occupational hygiene service for ergonomic stressor with comprehensive report including recommendations. | 1 | | |
| PART 2 | | | | | |
| 97 | 9825T05084934 | The bidder must conduct drinking water testing for Microbiological determinants as per SANS 241 with comprehensive report. | 1 | | |
| 98 | 9825T05084935 | The bidder must conduct drinking water testing for Physical determinants as per SANS 241 with comprehensive report. | 1 | | |
| 99 | 9825T05084936 | The bidder must conduct drinking water testing for Chemical determinants as per SANS 241 with comprehensive report. | 1 | | |

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- Required by: **DIVISION: FORENSIC SCIENCE LABORATORY AND CRIMINAL AND CRIME SCENE MANAGEMENT**

- At: **LIMPOPO PROVINCE**

As per address list Annexure "A" of the specification

COUNTRY OF MANUFACTURE

- Brand and model

- Does the offer comply with the specification(s)? *YES/NO

- If not to specification, indicate deviation(s)

- Period required for delivery
*Delivery: Firm/not firm

- Delivery basis

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*Delete if not applicable

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of State institution |
|-----------|-----------------|---------------------------|
| | | |
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| | | |
| | | |
| | | |

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

| | |
|-----------|------|
| Signature | Date |
|-----------|------|

.....

| | |
|----------|----------------|
| Position | Name of bidder |
|----------|----------------|

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

| | POINTS |
|--|---------------|
| PRICE | 80 |
| SPECIFIC GOALS | 20 |
| Total points for Price and SPECIFIC GOALS | 100 |

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \quad \text{Type equation here.}$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

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4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

| The specific goals allocated points in terms of this tender | Number of points allocated (80/20 system) (To be completed by the organ of state) | Number of points claimed (80/20 system) (To be completed by the tenderer) |
|--|---|---|
| Persons historically disadvantaged on the basis of race with at least 51% ownership | 5 points | |
| Persons historically disadvantaged on the basis of gender with at least 51% ownership by woman | 5 points | |
| Persons with at least 51% ownership who are youth | 5 points | |
| Persons historically disadvantaged by unfair discrimination on the basis of disability with at least 51% ownership | 5 points | |

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company

- Personal Liability Company
 - (Pty) Limited
 - Non-Profit Company
 - State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....



A. INTRODUCTION

1. The Division: Detective and Forensic Services requires the provisioning of the services of an approved inspection authority (AIA) for the supply of occupational hygiene survey services, domestic drinking water quality testing services, compilation of reports with recommendations for a period of three (3) years for the Criminal Record and Crime scene Management [CR&CSM] and Forensic Science Laboratories [FSL] nationally.

2. BACKGROUND AND MOTIVATION FOR NEEDS

2.1 Needs required

2.1.1 Occupational hygiene survey services

2.1.2 Domestic drinking water quality testing services

2.2 Occupational hygiene survey services

2.2.1 In terms of the Occupational Health and Safety Act 85 of 1993, the workplaces where there is potential exposure of health hazards and occupational stressors; the employer shall ensure that the measurement programme are carried out by an approved inspection authority (AIA) at intervals not exceeding 24 months.

2.2.2 The Chief Inspector of the Department of Labour, as power vested by the Section 43 of Act 85 of 1993, has included accreditation for AIA to perform inspection services in terms of regulations: Asbestos; Hazardous Biological Agents; Hazardous Chemical Substance Regulation; Lead Regulation and Noise Induced Hearing Loss. The requirement for AIA is that such services must be conducted by a registered occupational hygienist.

2.3 Domestic drinking water quality testing services

2.3.1 The testing of drinking water as per South African National Standard SANS 241 is required to test the limits and risk of domestic drinking water. Drinking water that is of quality to human consumption is a basic human right as guaranteed in the Constitution of the Republic of South Africa.

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BID SPECIFICATION FOR SUPPLY OF OCCUPATIONAL HYGIENE SURVEY SERVICES BY AN APPROVED INSPECTION AUTHORITY [AIA] AND DOMESTIC DRINKING WATER QUALITY TESTING SERVICES FOR THE SOUTH AFRICAN POLICE SERVICE [SAPS]; FORENSIC SERVICES DISCIPLINES: FORENSIC SCIENCE LABORATORY AND CRIMINAL AND CRIME SCENE MANAGEMENT: NATIONALLY FOR PERIOD OF THREE (3) YEARS.



3 THE BID DOCUMENT REQUIREMENTS

3.1 The specification document comprises of two parts; i.e. occupational hygiene survey services and the domestic drinking water quality testing services. The bidder may bid for part 1, Part 2 or both services.

3.2 Part 1 of the specification must be completed by the bidder for the provisioning of the occupational hygiene survey services. This part is outlines as follows:

3.2.1 Section A 1: Mandatory requirements for occupational hygiene survey services as per section 43 of OHS Act.

3.2.2 Section A 2: Services required for occupational hygiene survey.

3.2.3 Section A3: Provinces were occupational hygiene survey [OEL] services are required.

3.3 Part 2 of the specification must be completed by the bidder for the provisioning of the domestic drinking water quality testing services as per SANS 241. This part is outlines as follows:

3.3.1 Section B 1: Mandatory requirements for quality of drinking water as per SANS 241.

3.3.2 Section B 2: Services required for quality drinking water testing.

3.3.3 Section B3: Provinces were services are required.

3.4 Occupational Hygiene Survey Services

3.4.1 Bidders' must indicate compliance or not compliant in writing in the relevant field in specification document:

3.4.2 Bidders for Occupational Hygiene Services must indicated in **handwriting Not Typed**, in the spaces provided in **section A1** of the specification, **Comply or Not Comply**. (NB: no tick or crosses) for the mandatory requirements.

3.4.3 Bidders can provide one or all occupational hygiene services, **section A2** of the specification. The bidder must indicated in handwriting and not typed, **Comply** for the services wish to offer, and indicated word **NOT Applicable** for the services they are **not** bidding.

3.4.4 The bidder can provide services to one or all locations/provinces as stated in the specification document. The bidder must indicate in handwriting locations they are bidding and **NOT** applicable for locations they are **not** bidding.

3.4.5 The bidder who deviates from the outlined requirements on bid specification shall not be considered for the bid evaluation process.

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BID SPECIFICATION FOR SUPPLY OF OCCUPATIONAL HYGIENE SURVEY SERVICES BY AN APPROVED INSPECTION AUTHORITY [AIA] AND DOMESTIC DRINKING WATER QUALITY TESTING SERVICES FOR THE SOUTH AFRICAN POLICE SERVICE [SAPS]; FORENSIC SERVICES DISCIPLINES: FORENSIC SCIENCE LABORATORY AND CRIMINAL AND CRIME SCENE MANAGEMENT: NATIONALLY FOR PERIOD OF THREE (3) YEARS.



- 3.5 Domestic Drinking Water Quality Testing Services**
- 3.5.1 Bidders' must indicate compliance or not compliant in writing in the relevant field in specification document.
- 3.5.2 Bidders for drinking water quality testing services must indicated in handwriting **Not Typed**, in the spaces provided in section **B1** of the specification, **Comply or Not Comply**. (NB: no tick or crosses) for the mandatory requirements.
- 3.5.3 Bidders can provide one or all drinking water quality testing services, section **B2** of the specification. The bidder must indicated in handwriting and not typed, **Comply** for the services wish to offer, and indicated word **NOT Applicable** for the services they are not bidding.
- 3.5.4 The bidder can provide services to one or all locations/provinces as stated in the specification document. The bidder must indicate in handwriting locations they are bidding and **NOT** applicable for locations they are **not** bidding.
- 3.5.5 The bidder who deviates from the outlined requirements on bid specification shall not be considered for the bid evaluation process.
- 3.4 Services: Bidders can bid for either occupational hygiene survey services or drinking water quality testing services or both.**
- 3.5 The SAPS reserves the right to split the awarding for services required and for the location: Provinces to one or more bidders.**

| PART 1: SPECIFICATIONS FOR THE OCCUPATIONAL HYGIENE SURVEY SERVICES | | COMPLY / NOT |
|---|--|--------------|
| A1 | MANDATORY REQUIREMENTS: OCCUPATIONAL HYGIENE SURVEY SERVICES | COMPLY |
| Bidders' must indicate 'Comply' or 'Not Comply' in writing on the relevant field per line item description | | |
| 1.1 | The bidder must be an approved inspection authority with ISO17020 South African National Accreditation System [SANAS] accreditation. | |
| 1.2 | The bidder must attach a valid SANAS accreditation certification with the bid document which is applicable to the services to be rendered. | |
| 1.3 | The bidder must provide calibration certificates for all measuring devices used during the collecting the occupational hygiene survey data. | |
| 1.4 | The shorted bidders will be subjected to a site visit wherein the bidder must present to the end-user/evaluation team a proposed project plan for the services to be offered by the bidder that must be approved and signed by end-user. | |

BID SPECIFICATION FOR SUPPLY OF OCCUPATIONAL HYGIENE SURVEY SERVICES BY AN APPROVED INSPECTION AUTHORITY [AIA] AND DOMESTIC DRINKING WATER QUALITY TESTING SERVICES FOR THE SOUTH AFRICAN POLICE SERVICE [SAPS]; FORENSIC SERVICES DISCIPLINES: FORENSIC SCIENCE LABORATORY AND CRIMINAL AND CRIME SCENE MANAGEMENT: NATIONALLY FOR PERIOD OF THREE (3) YEARS.



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| 1.5 | | The bidder must appoint a project manager that will manage the implementation of the plan to ensure successful implementation of the project. | |
| 1.6 | | The bidder must together with SAPS: Division: Detective & Forensic Services agree on the implementation of the plan and determine sampling size. | |
| 1.7 | | The bidder must provide a comprehensive report per site as per services rendered within 1 month of conducting services. | |
| 1.8 | | The personnel used to conduct and supervise the survey services must be registered as occupational hygienist with assistant occupational hygienist under the supervision of the hygienist. A list of personnel with Proof of registration and qualification must be submitted with bid document. | |
| 1.9 | | The bidder must sign a memorandum of agreement in terms of Section 37 (2) of the Occupational Health & Safety Act 85 1993. | |
| 1.10 | | The bidder must be registered with the Department of Labour: Compensation Commissioner and be in a position of a valid letter of good standing in terms of Compensation of Occupational Injuries and Diseases Act. Proof must be submitted with bid document. | |
| <p>Bidders' must indicate 'Comply' in writing on the relevant field per line item description or 'Not Applicable' for services that the bidder is not bided for.</p> | | | <p>COMPLY / NOT APPLICABLE</p> |
| 2.1 | 9825T05084923 | The bidder must supply services as an approved inspection authority for Asbestos Regulations with comprehensive report including recommendations on: (i) Air monitoring : detection and quantification, and (ii) Maintenance of control measures. | |
| 2.2 | 9825T05084924 | The bidder must supply services as an approved inspection authority for Lead Regulations with comprehensive report including recommendations on: (i) Air Monitoring : detection and quantification, and (ii) Maintenance of control measures. | |

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BID SPECIFICATION FOR SUPPLY OF OCCUPATIONAL HYGIENE SURVEY SERVICES BY AN APPROVED INSPECTION AUTHORITY [AIA] AND DOMESTIC DRINKING WATER QUALITY TESTING SERVICES FOR THE SOUTH AFRICAN POLICE SERVICE [SAPS]: FORENSIC SERVICES DISCIPLINES: FORENSIC SCIENCE LABORATORY AND CRIMINAL AND CRIME SCENE MANAGEMENT: NATIONALLY FOR PERIOD OF THREE (3) YEARS.



| | | |
|-----|---------------|--|
| 2.3 | 9825T05084926 | The bidder must supply services as an approved inspection authority for Regulations for Hazardous Chemical Agents with comprehensive report including recommendations on: (i) Air Monitoring: detection and quantification, and (ii) Maintenance of control measures. |
| 2.4 | 9825T05084928 | The bidder must supply services as an approved inspection authority for Regulations for Hazardous Biological Agents with comprehensive report including recommendations on: (i) Microbial agar air settle plate sampling, (ii) Microbial contact surface swab sampling, (iii) Hazardous Biological Agents Risk Assessment, and (iv) Maintenance of control measures. |
| 2.5 | 9825T05084929 | The bidder must supply services as an approved inspection authority for Noise-Induced Hearing Loss Regulations with comprehensive report including recommendations on: (i) Noise Monitoring. |
| 2.6 | 9825T05084930 | The bidder must conduct occupational hygiene service for illumination stressor with comprehensive report including recommendations. |
| 2.7 | 9825T05084931 | The bidder must conduct occupational hygiene service for thermal stressor with comprehensive report including recommendations |
| 2.8 | 9825T05084932 | The bidder must conduct occupational hygiene service for ergonomic stressor with comprehensive report including recommendations |

The Bidder needs to confirm Compliance for services they are bidding with word 'Comply'.
In instances where a Province(s) cannot be serviced, Bidder must indicate Not Applicable or N/A in the compliance box next to the item.

| AS | LOCATION: PROVINCES | COMPLY/NOT COMPLY |
|-----|---|-------------------|
| 3.1 | The bidder must provide the supply services as an AIA in the Gauteng Province. | |
| 3.2 | The bidder must provide the supply services as an AIA in the Mpumalanga Province. | |
| 3.3 | The bidder must provide the supply services as an AIA in the Eastern Cape Province. | |

BID SPECIFICATION FOR SUPPLY OF OCCUPATIONAL HYGIENE SURVEY SERVICES BY AN APPROVED INSPECTION AUTHORITY [AIA] AND DOMESTIC DRINKING WATER QUALITY TESTING SERVICES FOR THE SOUTH AFRICAN POLICE SERVICE [SAPS]: FORENSIC SERVICES DISCIPLINES: FORENSIC SCIENCE LABORATORY AND CRIMINAL AND CRIME SCENE MANAGEMENT: NATIONALLY FOR PERIOD OF THREE (3) YEARS.



| | | |
|------------------|--|-------------------|
| 3.4. | The bidder must provide the supply services as an AIA in the Western Cape Province. | |
| 3.5 | The bidder must provide the supply services as an AIA in the Northern Cape Province. | |
| 3.6 | The bidder must provide the supply services as an AIA in the Free State Province. | |
| 3.7 | The bidder must provide the supply services as an AIA in the Limpopo Province. | |
| 3.8 | The bidder must provide the supply services as an AIA in the KwaZulu Natal Province. | |
| 3.9 | The bidder must provide the supply services as an AIA in the North West Province. | |
| REPORTING | | COMPLY/NOT COMPLY |
| 4.1 | The bidder must ensure that the comprehensive report include amongst others: the actual occupational exposure levels, comparative analysis of the actual vs. Occupational Exposure Limits [OEL] - recommended limits, source of information, the health implications of the occupational exposure, medical surveillance and biological monitoring requirements, compliance standards, recommended control measures (both technical and administratively) recommended Personal Protective Equipment (PPE) with specifications and any other additional information deemed relevant for reporting. | |
| 4.2 | The reports must contain tabular matrix, pictorial and graphic illustrations. | |
| 4.3 | The bidder must provide a draft report within 2 weeks and final report within 30 calendar days from the last day of the assessment and survey per area/section. | |
| 4.4 | The bidder must provide a comprehensive report which quantifies the OEL, indicating the health implications, recommended control measures including the description of appropriate Personal Protective Equipment (PPE) for the type of exposure. A detailed report with all recommendations must be within 30 calendar days of conducting a survey | |
| 4.5 | The bidder must compile and present a comprehensive report for the service rendered per area/section to the sectional operational and quality management. | |
| 4.6 | The bidder must provide both hard and electronic copies of the comprehensive signed reports. | |
| | | |

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BID SPECIFICATION FOR SUPPLY OF OCCUPATIONAL HYGIENE SURVEY SERVICES BY AN APPROVED INSPECTION AUTHORITY (AIA) AND DOMESTIC DRINKING WATER QUALITY TESTING SERVICES FOR THE SOUTH AFRICAN POLICE SERVICE (SAPS): FORENSIC SERVICES DISCIPLINES: FORENSIC SCIENCE LABORATORY AND CRIMINAL AND CRIME SCENE MANAGEMENT: NATIONALLY FOR PERIOD OF THREE (3) YEARS.

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| PART 2: SPECIFICATIONS FOR THE DOMESTIC DRINKING WATER QUALITY TESTING SERVICES | | |
|---|---|-------------------------|
| B.1. MANDATORY REQUIREMENTS: QUALITY DRINKING WATER SERVICES | | COMPLY / NOT APPLICABLE |
| Bidders' must indicate compliance or not compliant in writing in the relevant field in below in HANDWRITING word COMPLY OR NOT COMPLY . | | |
| 1.1 | The bidder must comply with ISO 17025 South African National Accreditation System accreditation in respect of laboratory water testing requirements. | |
| 1.2 | The bidder must provide the domestic drinking water quality testing services as per SANS 241; i.e. all tests as outlined on Part B2 of the bid specification. | |
| 1.3 | The bidder must provide calibration certificates and services records for all measuring devices used | |
| 1.4 | The bidder will be expected to present the proposed project plan for the services awarded | |
| 1.5 | The bidder must appoint a project manager that will manage the project plan to ensure successful implementation of the project. | |
| B.2. QUALITY DRINKING WATER SERVICES | | COMPLY / NOT APPLICABLE |
| Bidders' must indicate compliance in writing in the relevant field in below in HANDWRITING word COMPLY for service they are bidding and NOT APPLICABLE on services Not Bidding | | |
| 2.1 | 9825T05084934 The bidder must conduct drinking water testing for Microbiological determinants as per SANS 241 with comprehensive report | |
| 2.2 | 9825T05084935 The bidder must conduct drinking water testing for Physical determinants SANS 241 with comprehensive report | |
| 2.2 | 9825T05084936 The bidder must conduct drinking water testing for Chemical determinants SANS 241 with comprehensive report | |
| B.3. QUALITY DRINKING WATER TESTING SERVICES LOCATION | | COMPLY / NOT APPLICABLE |
| Bidders' must indicate compliance in writing in the relevant field in below in HANDWRITING word COMPLY for service they are bidding and NOT APPLICABLE on provinces Not Bidding. | | |
| 1.1 | The bidder must provide the supply services as domestic water quality testing services in the Gauteng Province. | |

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BID SPECIFICATION FOR SUPPLY OF OCCUPATIONAL HYGIENE SURVEY SERVICES BY AN APPROVED INSPECTION AUTHORITY (AIA) AND DOMESTIC DRINKING WATER QUALITY TESTING SERVICES FOR THE SOUTH AFRICAN POLICE SERVICE (SAPS): FORENSIC SERVICES DISCIPLINES: FORENSIC SCIENCE LABORATORY AND CRIMINAL AND CRIME SCENE MANAGEMENT: NATIONALLY FOR PERIOD OF THREE (3) YEARS.

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| 1.2 | The bidder must provide the supply services as domestic water quality testing services in Mpumalanga Province. | |
| 1.3 | The bidder must provide the supply services as domestic water quality testing services in the Eastern Cape Province. | |
| 1.4 | The bidder must provide the supply services as domestic water quality testing services in the Western Cape Province. | |
| 1.5 | The bidder must provide the supply services as domestic water quality testing services in the Northern Cape Province. | |
| 1.6 | The bidder must provide the supply services as domestic water quality testing services in the Free State Province. | |
| 1.7 | The bidder must provide the supply services as domestic water quality testing services in the Limpopo Province. | |
| 1.8 | The bidder must provide the supply services as domestic water quality testing services in the KwaZulu Natal Province. | |
| 1.9 | The bidder must provide the supply services as domestic water quality testing services in the North West Province. | |
| REPORTING | | |
| 3.1 | The bidder must provide a report within 30 calendar days from the last day of the assessment and survey per area/section. | |
| 3.2 | The bidder must provide a report in line with SANS 241 and WHO Guidelines are site specifying the source | |
| 3.3 | The bidder must provide a report indicating and specifying the sampling date, time and sampling point, results and recommendations. | |
| INVOICING FOR BOTH SERVICES | | |
| 1.1 | The successful bidder must provide a detailed invoice together with the signed off certificate to the Division: FS Quality Management representative indicating services rendered and the report was presented to the management. | |
| 1.2 | The bidder must provide the signed off certificate together with the invoice for services rendered to the following Quality offices: Colonel Maja for CR & CSM @ Bothongo Plaza, 271 Francis Baard Street, Pretoria. | |

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BID SPECIFICATION FOR SUPPLY OF OCCUPATIONAL HYGIENE SURVEY SERVICES BY AN APPROVED INSPECTION AUTHORITY [AIA] AND DOMESTIC DRINKING WATER QUALITY TESTING SERVICES FOR THE SOUTH AFRICAN POLICE SERVICE [SAPS]: FORENSIC SERVICES DISCIPLINES: FORENSIC SCIENCE LABORATORY AND CRIMINAL AND CRIME SCENE MANAGEMENT: NATIONALLY FOR PERIOD OF THREE (3) YEARS.



| | | |
|-----|---|--|
| 1.3 | The bidder must provide the signed off certificate together with the invoice for service rendered to the following Quality offices: Brigadier THP Daku for Forensic Science Laboratory, address Pretoria | |
| 1.4 | The bidder must provide the signed off certificate together with the invoice for service rendered to the following Quality offices: Brigadier GN Ntlabathi for Regional Quality Management @ General Piet Joubert Building, Pretoria. | |

SPECIFICATION APPROVAL

The undersigned reviewed and approved the specification for services of approved inspection authority for supply of occupational hygiene survey services and domestic drinking water testing services as per above detailed specification. The document was agreed upon and any changes to this specification will be coordinated with and approved by the undersigned.

| RANK & SURNAME | INITIALS & DESIGNATION | SIGNATURE | DATE |
|------------------------|------------------------------------|--|------------|
| Colonel MP Maja | Acting Section Head: QM: CR&CSM |  | 2023-03-06 |
| Brigadier GN Ntlabathi | Section Head: QM: Regional |  | 2023-03-03 |
| Brigadier THP Daku | Section Head: QM: FSL |  | 2023/03/03 |

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Annexure A

**GOVERNMENT PROCUREMENT
GENERAL CONDITIONS OF CONTRACT
July 2010**

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

TABLE OF CLAUSES

1. Definitions
2. Application
3. General
4. Standards
5. Use of contract documents and information; inspection
6. Patent rights
7. Performance security
8. Inspections, tests and analysis
9. Packing
10. Delivery and documents
11. Insurance
12. Transportation
13. Incidental services
14. Spare parts
15. Warranty
16. Payment
17. Prices
18. Contract amendments
19. Assignment
20. Subcontracts
21. Delays in the supplier's performance
22. Penalties
23. Termination for default
24. Dumping and countervailing duties
25. Force Majeure
26. Termination for insolvency
27. Settlement of disputes
28. Limitation of liability
29. Governing language
30. Applicable law
31. Notices
32. Taxes and duties
33. National Industrial Participation Programme (NIPP)
34. Prohibition of restrictive practices

General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 "Day" means calendar day.
 - 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
 - 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
 - 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

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- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.

- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.
- 2. Application**
- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.
- 3. General**
- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za
- 4. Standards**
- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.
- 5. Use of contract documents and information; inspection.**
- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.
- 6. Patent rights**
- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 7. Performance**
- 7.1 Within thirty (30) days of receipt of the notification of contract award,

security

the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.

- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the

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cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.

10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties,

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- provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser

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may have against the supplier under the contract.

- 16. Payment**
- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.
- 17. Prices**
- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.
- 18. Contract amendments**
- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.
- 19. Assignment**
- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.
- 20. Subcontracts**
- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.
- 21. Delays in the supplier's performance**
- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily

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available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the

envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

- 23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- (i) the name and address of the supplier and / or person restricted by the purchaser;
 - (ii) the date of commencement of the restriction
 - (iii) the period of restriction; and
 - (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

- 23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

**24. Anti-dumping
and countervailing
duties and rights**

- 24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29. Governing language** 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30. Applicable law** 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices** 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and duties** 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
- 33. National Industrial Participation (NIP) Programme** 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
- 34. Prohibition of Restrictive practices** 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

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- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

Js General Conditions of Contract (revised July 2010)